



Kaleidoscope

Learning Trust

Embracing diverse approaches to educational excellence

Website Compliance Policy

Version and Date		Author	Committee Responsible	Review frequency	Approval	Next Review Due
11	26.09.2023	Miss M Duval	Standards & Outcomes	Annual	Approved by Standards & Outcomes Committee on 04.10.2023	04.10.2024
12	25.09.2024	Miss M Duval	Standards & Outcomes	Annual	Approved by Standards & Outcomes Committee on 02.10.2024	02.10.2025
13	26.11.2025	Miss M Duval	Executive Leadership Team	Annual	Approved by Executive Leadership Team 01.12.2025	01.12.2026

Contents

Aims 3

Legislation and Guidance..... 3

Checklist – Trust Website..... 3

Checklist – Academy Website..... 7

Monitoring arrangements..... 19

Aims

The Trust aims to meet its statutory obligations in regard to the information it is required to publish on the Trust and academy websites.

Legislation and Guidance

The Academy Trust Handbook lists the website publication requirements for Trusts and their academies. The Academy Trust Handbook is updated and published annually.

There were no changes in the September 2024 update of the Academy Trust Handbook that affect publication requirements for trusts.

Checklist – Trust Website

TRUST GOVERNANCE INFORMATION	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
<p><i>Details of your trust's:</i></p> <ul style="list-style-type: none"> • Registered name • Company number • Registered office address • Part of the UK you're registered, i.e. 'England and Wales' 	<p><u>The Company, Limited Liability Partnership and Business (Names and Trading Disclosures) Regulations 2015 (part 6)</u></p>	
<p><i>The following information*:</i></p> <ul style="list-style-type: none"> • Names of trust members and academy trustees • Memorandum of association • Articles of association • Funding agreement and any supplemental funding agreement • Up-to-date governance arrangements 	<p><u>Governance information: what academies and further education colleges must or should publish online</u></p>	
<p><i>The structure and remit of the members, board of trustees, its committees and local governing bodies (the trust's scheme of delegation), and the full names of the chair of each*</i></p>	<p><u>Academy Trust Handbook 2025 (paragraph 1.49)</u></p>	
<p><i>Each trustee's attendance records at board and committee meetings over the last academic year*</i></p>	<p><u>Academy Trust Handbook 2025 (paragraph 1.49)</u></p>	
<p><i>Each local governor's attendance records at local governing body meetings over the last academic year (if you have local governing bodies)*</i></p>	<p><u>Academy Trust Handbook 2025 (paragraph 1.49)</u></p>	
<p><i>Register of business and financial interests for members, trustees, local governors and accounting officers, including a nil return where appropriate.*</i></p> <p><i>The register must include their:</i></p> <ul style="list-style-type: none"> • Full name, date of appointment, term of office, date they stepped down (where applicable) and who appointed them • Relevant business and financial interests, including governance roles in other educational institutions 	<p><u>Academy Trust Handbook 2025 (paragraphs 1.45 to 1.49)</u></p>	

TRUST GOVERNANCE INFORMATION	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
<ul style="list-style-type: none"> For each interest, the name and nature of the business, the nature of the interest and the date the interest began 		
Your whistle-blowing policy and procedures	Academy Trust Handbook 2025 (paragraph 2.40)	

* This information must be published in a readily accessible form. For example, it should be on a webpage, without the need to download or open a separate document

The DfE also encourages you to publish governing board diversity data, but this is not a statutory requirement. Read more guidance in our article on [publishing information about the governing board](#)

TRUST FINANCIAL INFORMATION	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
<p>Audited annual report and accounts (by the end of January each year) – you should leave your accounts on your website for at least 2 years.</p> <p>Please note: publishing a link to the Companies House website (as you'll have submitted these accounts to Companies House) is not sufficient.</p>	Annual reports and accounts: what academies and further education colleges must or should publish online and the Academies Accounts Direction	
<p>For trusts of 250 or more employees: gender pay gap data.*</p> <p>To be published each year, and you must keep it online for a minimum of 3 years. Find a full list of what you have to publish, and use our template here</p>	Gender pay gap reporting: guidance for employers and Pay gap reporting: what academies and further education colleges must or should publish online	
The amount paid by the trust for someone's work who has an off-payroll arrangement, where the payment exceeds £100,000	Academy Trust Handbook 2025 (paragraph 2.29)	
Number of employees (and payees with off-payroll arrangements) whose annual salary and benefits exceeded £100k, in £10k bandings, for the previous year that ended on 31 August	Academy Trust Handbook 2025 (paragraph 2.29)	

* Academy trusts with fewer than 250 employees should 'give serious consideration to' publishing this information

ADMISSIONS	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
<p>Admissions*:</p> <ul style="list-style-type: none"> • A copy of the admission arrangements for the duration of the offer year (the school year in which offers for places are made), including any variations approved during the school year • During any consultation on changes to admission arrangements (where applicable): <ul style="list-style-type: none"> ○ A copy of the full proposed admission arrangements, including the proposed published admission number (PAN) ○ Details of the person to whom comments may be sent ○ The areas on which comments are not sought • Reference to the PAN being higher than in previous years (where applicable) • How you'll deal with in-year applications from 1 September to the following 31 August (publish by 31 August) <p>(Note: these requirements come from the School Admissions Code, which explains that it's the admissions authority (i.e. your trust) that must publish this information. However, the DfE confirmed to us that this information is what must be published on your schools' websites as this is where parents/carers are most likely to look for this information. It confirmed that the information can be published on the trust website. We recommend you do so, in case parents/carers come to the trust site to look for this information)</p>	<p>School admissions code (pages 19 and 28) and Admission arrangements: what academies and further education colleges must or should publish online</p>	
<p>Your admissions appeals timetable (publish by 28 February each year, see here for what this timetable must include)</p> <p>Note: make sure this information is also on your schools' websites as parents/carers are likely to look for it there</p>	<p>Admission arrangements: what academies and further education colleges must or should publish online</p>	

* If your trust has any special academies, check your funding agreement to see if you must publish any information on admissions for these

OTHER TRUST DATA	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
<p>Details of the amount of time taken off each year by staff across your schools who are union officials, to carry out union duties.</p> <p>This requirement is only for trusts with more than 49 FTE employees throughout 7 of the months within the relevant period</p>	The Trade Union (Facility Time Publication Requirements) Regulations 2017	
<p>For trusts with a turnover of £36 million or more: a modern slavery act statement. See the link to the right for more details</p>	Publish an annual modern slavery statement	
<p>A notice to improve, if you're issued one. It must be published within 14 days of it being issued and kept on your website until the notice is lifted</p>	Academy Trust Handbook 2025 (paragraph 6.20)	

ACCESSIBILITY STATEMENT	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
Accessibility statement*	Understanding accessibility requirements for public sector bodies	

* Schools are partially exempt from public sector accessibility regulations, but you must still publish an accessibility statement on your website. See our article for [guidance and a template](#)

FREEDOM OF INFORMATION	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
Freedom of information publication scheme*	Freedom of Information Act 2000. See Publication schemes: a guide (Information Commissioner's Office (ICO))	
Privacy notices	UK GDPR and Data protection in schools: data protection policies and procedures . See What privacy information should we provide (ICO)	

* All 'public authorities' are required to publish a publication scheme. You should use the model publication scheme from the ICO, linked above

** Privacy notices must be 'freely available to those whose personal data it handles' – publishing them on your website is the best way to meet this requirement

Checklist – Academy Website

SCHOOL CONTACT DETAILS	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
Postal address*	●	●	●	Contact details: what academies and further education colleges must or should publish online	
Telephone number*	●	●	●	Contact details: what academies and further education colleges must or should publish online	
Name of person who deals with queries from parents and carers and the public*	●	●	●	Contact details: what academies and further education colleges must or should publish online	
Name of the headteacher*	●	●	●	Contact details: what academies and further education colleges must or should publish online	
Name and contact details of the chair of the governing board*	●	●	●	Contact details: what academies and further education colleges must or should publish online	
Name and details of your special educational needs (SEN) co-ordinator (SENCO) in your SEN report**	●	●		Contact details: what academies and further education colleges must or should publish online	
School opening hours*: <ul style="list-style-type: none"> ● Official start time of the compulsory school day ● Official end time of the compulsory school day ● Total time this amounts to in a typical week, including breaks but not after-school activities 	●	●	●	School opening hours: what academies and further education colleges must or should publish online	

* The DfE guidance says you 'should' publish this information. Check your funding agreement for your specific requirements

** The DfE guidance says this is a 'must', as part of your SEN report

TRUST INFORMATION	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
Contact details of your academy trust and a link to its website*	●	●	●	Contact details: what academies and further education colleges must or should publish online	

<p>The following details for your trust:**</p> <ul style="list-style-type: none"> Registered name of the academy trust Company number of the trust Registered office address of the trust Part of the UK the trust is registered, i.e. 'England and Wales' 	•	•	•	The Company, Limited Liability Partnership and Business (Names and Trading Disclosures) Regulations 2015 (part 6)	
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---	---	---	-----------------------------------------------------------------------------------------------------------------------------------	--

* The DfE guidance says you 'should' publish this information. Check your funding agreement for your specific requirements

** This is a publishing requirement for your trust website. The [regulations](#) also say that this information needs to be displayed on 'any part of a website relating to that company which that company has caused or authorised to appear', which would mean individual academy websites

ADDITIONAL SCHOOL INFORMATION	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
Statement of ethos and values*	•	•	•	Ethos and values: what academies and further education colleges must or should publish online	
A link to, or copy of, your most recent Ofsted report*	•	•	•	Ofsted reports: what academies and further education colleges must or should publish online	
A link to the school and college performance measures website and your school's performance measures page*	•	•	•	Test, exam and assessment results: what academies and further education colleges must or should publish online	
Privacy notices**	•	•	•	Data protection in schools: data protection policies and procedures	
A modern slavery act statement***	•	•	•	Publish an annual modern slavery statement	
Details of the amount of time off taken by staff who are union officials to carry out their union duties****	•	•	•	The Trade Union (Facility Time Publication Requirements) Regulations 2017	
Details on how and where parents/carers can buy second-hand school uniforms	•	•	•	Cost of school uniforms	

* The DfE guidance says you 'should' publish this information. Check your funding agreement for your specific requirements

** Privacy notices must be 'freely available to those whose personal data it handles' - publishing them on your website is the best way to meet this requirement

*** Required for trusts with an annual turnover of £36 million or more. If you're a single-academy trust, you'd publish it. If you're part of a MAT, speak to your trust, as it will be responsible for this

**** It's the employer's responsibility to publish this information. So, if you're a single academy trust you'd publish it, and if you're part of a multi-academy trust (MAT) you should speak to your trust, as it will be responsible for this. An employer only needs to publish this if you have more than 49 full-time equivalent employees for any 7 months of a financial year, [as set out in legislation](#)

EQUALITY INFORMATION	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
Equality objectives (update at least every 4 years)*	•	•	•	Public sector equality duty: what academies and further education colleges must or should publish online	
Details of how you comply with the public sector equality duty (update annually)*	•	•	•	Public sector equality duty: what academies and further education colleges must or should publish online	
Accessibility statement**	•	•	•	Understanding accessibility requirements for public sector bodies	
Gender pay gap information***	•	•	•	Gender pay gap reporting: guidance for employers and Pay gap reporting: what academies and further education colleges must or should publish online	

* [The Equality Act 2010 advice for schools](#) provides information as to how your school can demonstrate compliance – for example, including details of how your school is:

Eliminating discrimination, harassment and victimisation (see the Equality Act 2010)

Advancing equality of opportunity – between those who share a protected characteristic and those who don't

Consulting and involving those affected by inequality, in the decisions you're taking to promote equality and eliminate discrimination

** Schools are partially exempt from public sector accessibility regulations, but you must still publish an accessibility statement on your website. See our article for [guidance and a template](#)

*** If your trust has 250 employees or more on the 'snapshot' date, it will need to publish this information as an employer. Find out more in [our article](#). If your trust has fewer than 250 employees, it should 'give serious consideration' to publishing the data.

POLICIES	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
<i>Behaviour policy, including anti-bullying strategy*</i>	•	•	•	Behaviour policy: what academies and further education colleges must or should publish online	
<i>Charging and remissions policy*</i>	•	•	•	Charging and remissions policies: what academies and further education colleges must or should publish online	
<i>Complaints policy**</i>				Complaints policy: what academies and further education colleges must or should publish online	
<i>Whistle-blowing policy</i>	•	•	•	Academy Trust Handbook 2025 (paragraph 2.40)	
<i>Your relationships education, or relationships and sex education (RSE), policy ***</i>	•	•	•	Curriculum: what academies and further education colleges must or should publish online and Section 12 of the The Relationships Education, Relationships and Sex Education and Health Education (England) Regulations 2019	
<i>Uniform policy</i>	•	•	•	School uniform: what academies and further education colleges must or should publish online and statutory guidance on the cost of school uniform	
<i>Attendance policy</i>	•	•	•	Working together to improve school attendance	
<i>16 to 19 bursary fund (secondary only, for schools that access the fund)</i>		•	•	16 to 19 bursary fund guidance	

* The DfE guidance says you 'should' publish this information. Check your funding agreement for your specific requirements

** Academies must have a complaints procedure that must be available to parents/carers – publishing this on your website is the best way to meet this requirement. Arrangements for handling complaints from parents/carers of pupils with SEN about the support the school provides must be included as part of the SEN information report (see below)

*** This requirement is referred to as a 'statement' in section 12 of the [Relationships Education, Relationships and Sex Education and Health Education \(England\) Regulations 2019](#) (which amended the [Education Act 2002](#)). We clarified with the DfE and it confirmed that by 'statement' it actually means your RSE policy

SPECIAL EDUCATIONAL NEEDS (SEN) INFORMATION REPORT*	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
The SEN information specified in Schedule 1 of the Special Educational Needs and Disability Regulations 2014	•	•	•	SEND: what academies and further education colleges must or should publish online	
Information as to: <ul style="list-style-type: none"> Your admission arrangements for pupils with disabilities The steps you've taken to prevent pupils with disabilities from being treated less favourably than other pupils The facilities you provide to help pupils with disabilities to access the school Your accessibility plan** 	•	•	•	SEND: what academies and further education colleges must or should publish online	

* Update at least annually, and as soon as possible when any changes occur

** In your SEN information report, mention your [accessibility plan](#) and confirm that it covers the following 3 areas (it's not a requirement for the plan itself to be published on your website – though, as always, check your funding agreement):

Increasing the extent to which pupils with disabilities can participate in your curriculum

Improving your school's physical environment to increase the extent to which pupils with disabilities can take advantage of the education, benefits, facilities and services you provide or offer

Improving the delivery to pupils with disabilities of information that is readily accessible to pupils without disabilities

CURRICULUM*	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
For each academic year, the content of the curriculum for each subject, including mandatory subjects such as religious education (RE), even if it's taught as part of something else or called something else	•	•	•	Curriculum: what academies and further education colleges must or should publish online	
Information to make parents and carers aware they have the right to withdraw their child from all or part of RE	•	•	•	Curriculum: what academies and further education colleges must or should publish online	
Details of how someone can find out more about your curriculum	•	•	•	Curriculum: what academies and further education colleges must or should publish online	
Details of your remote learning provision	•	•	•	Remote education: what	

				academies and further education colleges must or should publish online	
Information about your music development plan (alongside the content of your music curriculum)**	•	•	•	Curriculum: what academies and further education colleges must or should publish online	
Key Stage (KS) 1: the names of any phonics or reading schemes in operation	•		•	Curriculum: what academies and further education colleges must or should publish online	
KS4: a list of courses available to pupils, including GCSEs		•	•	Curriculum: what academies and further education colleges must or should publish online	
Post-16: the 16 to 19 qualifications you offer and how you meet the 16 to 19 study programme requirements		•	•	Curriculum: what academies and further education colleges must or should publish online	

* The DfE guidance says you 'should' publish this information. Check your funding agreement for your specific requirements

** The DfE guidance describes this as an expectation rather than a requirement

ADMISSIONS	MAINSTREAM ACADEMIES*	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
Your school's admission arrangements (publish for the whole of the school year in which offers for places are made**)	•	Admission arrangements: what academies and further education colleges must or should publish online	
Appeals timetable (publish by 28 February each year, see here for what this timetable must include)	•	Admission arrangements: what academies and further education colleges must or should publish online	
How you'll deal with in-year applications from 1 September to the following 31 August (publish by 31 August)	•	Admission arrangements: what academies and further education colleges must or should publish online	
During any consultation on changes to admission arrangements (where applicable): <ul style="list-style-type: none"> • A copy of the full proposed admission arrangements, including the proposed published admission number (PAN) • Details of the person to whom comments may be sent • The areas on which comments are not sought 	•	School admissions code (pages 18 to 19)	

Note for schools in multi-academy trusts: the School Admissions Code explains that it's the admissions authority (i.e. your trust) that must publish the information above. However, the DfE confirmed to us that this information must be published on your **school** website as this is where parents are most likely to look for this information. It confirmed

that the information **can** be published on the trust website. We recommend that it is, in case parents come to the trust site to look for this information

* **Special academies:** check your funding agreement to see if you must publish any information on admissions

** **16-to-19 academies and colleges:** you should publish this information a year before the beginning of the academic year that the arrangements apply (including details of open days, the process for applying and any priority given to applications from particular schools)

PUPIL PREMIUM STRATEGY STATEMENT	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
<i>Pupil premium strategy statement (using the DfE's template), by 31 December</i>	•	•	•	Pupil premium: what academies and further education colleges must or should publish online	
<i>The impact of the previous year's expenditure</i>	•	•	•	Pupil premium: what academies and further education colleges must or should publish online	
<i>Amount of pupil premium allocation for the current year</i>	•	•	•	Pupil premium: what academies and further education colleges must or should publish online and pupil premium guidance and strategy statement template	
<i>A summary of the main barriers to achievement faced by eligible pupils at the school</i>	•	•	•	Pupil premium: what academies and further education colleges must or should publish online and pupil premium guidance and strategy statement template	
<i>How you'll spend the grant to address those barriers and the reasoning for that approach*</i>	•	•	•	Pupil premium: what academies and further education colleges must or should publish online and pupil premium guidance and strategy statement template	
<i>How the impact will be measured</i>	•	•	•	Pupil premium: what academies and further education colleges must or should publish online and pupil premium guidance and strategy statement template	
<i>The date of the next review of the pupil premium strategy</i>	•	•	•	Pupil premium: what academies and further education colleges must or should publish online and pupil premium guidance and strategy statement template	

* Any activity funded using the pupil premium must fall under an approach listed in the 'menu of approaches' set out in the DfE's [Using pupil premium: guidance for school leaders](#)'

PE AND SPORT PREMIUM* (PRIMARY-AGED PUPILS ONLY)	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
<i>How much funding you received</i>	•		•	PE and sport premium: what academies and further education	

				colleges must or should publish online	
Details of how you have spent, or will spend, the funding	•		•	PE and sport premium: what academies and further education colleges must or should publish online	
The impact of the funding on pupils' PE and sport participation and attainment	•		•	PE and sport premium: what academies and further education colleges must or should publish online	
How you'll make sure these improvements are sustainable	•		•	PE and sport premium: what academies and further education colleges must or should publish online	
The percentage of pupils within your year 6 cohort that can do each of the following: <ul style="list-style-type: none"> • Swim competently, confidently and proficiently over a distance of at least 25 metres • Use a range of strokes effectively • Perform safe self-rescue in different water-based situations 	•		•	PE and sport premium: what academies and further education colleges must or should publish online	

* Publish this by 31 July. If you download a copy of the digital form return and use this as your published report, make sure the form is converted to HTML format to meet accessibility requirements

Note for multi-academy trusts: individual schools must publish their own reports – even if the premium has been pooled. The MAT cannot publish a single document to cover all schools

CAREERS PROGRAMME INFORMATION (YEARS 7 TO 13 ONLY)	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
The name, email address and telephone number of your careers leader (use a school/trust number, to avoid publishing their personal one, in line with the UK GDPR)*		•	•	Careers programme information: what academies and further education colleges must or should publish online	
A summary of your careers programme, including details of how pupils, parents, teachers and employers may access information about your careers programme*		•	•	Careers programme information: what academies and further education colleges must or should publish online	
Details of how your school measures and assesses the impact		•	•	Careers programme information: what academies and further	

of your careers programme on pupils*				education colleges must or should publish online	
The date of your next review of the information published*		●	●	Careers programme information: what academies and further education must or should publish online	
Provider access policy statement		●	●	Careers programme information: what academies and further education colleges must or should publish online and statutory guidance on careers guidance and access for education and training providers (see the section 'Provider access policy statement' for what to include)	

* The DfE guidance says you 'should' publish this information. Check your funding agreement for your specific requirements

KEY STAGE 2 (KS2) PERFORMANCE DATA	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
<i>Your most recent* KS2 performance data**, as published by the secretary of state, comprising:</i>					
Progress scores in reading, writing and maths	●		●	Test, exam and assessment results: what academies and further education colleges must or should publish online	
% of pupils who achieved the expected standard in reading, writing and maths (combined)	●		●	Test, exam and assessment results: what academies and further education colleges must or should publish online	
% of pupils who achieved a higher standard in reading, writing and maths (combined)	●		●	Test, exam and assessment results: what academies and further education colleges must or should publish online	
Average scaled scores in reading and maths	●		●	Test, exam and assessment results: what academies and further education colleges must or should publish online	

* The DfE guidance says you 'should' publish this information. Check your funding agreement for your specific requirements

** It's not possible to calculate KS1 to KS2 progress measures for the 2023/24 or 2024/25 academic years. There is no KS1 baseline available to calculate primary progress measures for these years because of COVID-19 disruption

KS4 PERFORMANCE DATA	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
Your most recent KS4 performance data*, as published by the secretary of state, comprising:					
Progress 8 score		•	•	Test, exam and assessment results: what academies and further education colleges must or should publish online	
Attainment 8 score		•	•	Test, exam and assessment results: what academies and further education colleges must or should publish online	
% of pupils achieving a grade 5 or above in GCSE English and maths		•	•	Test, exam and assessment results: what academies and further education colleges must or should publish online	
% of pupils entered for the English Baccalaureate (EBacc)		•	•	Test, exam and assessment results: what academies and further education colleges must or should publish online	
% of pupils staying in education or going into employment after KS4		•	•	Test, exam and assessment results: what academies and further education colleges must or should publish online	
Your EBacc average point score (APS)		•	•	Test, exam and assessment results: what academies and further education colleges must or should publish online	

* The DfE guidance says you 'should' publish this information. Check your funding agreement for your specific requirements

KS5 PERFORMANCE DATA (16 TO 18)	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
Your most recent 16 to 18 performance data*, as published by the secretary of state, comprising:					
Your students' headline: <ul style="list-style-type: none"> • Progress (value added) measures** • Attainment measures • Retention measures • Destinations measures (See this guidance for more details on these measures)		•	•	Test, exam and assessment results: what academies and further education colleges must or should publish online	

* The DfE guidance says you 'should' publish this information. Check your funding agreement for your specific requirements

** You don't have to publish value added measures for the 2022/23 academic year, as the Secretary of State is not publishing these

You don't have to publish English and maths progress measures for the 2022/23 or 2023/24 academic years, as the Secretary of State is not publishing these

GOVERNANCE INFORMATION*	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
<i>Memorandum of association</i>	•	•	•	Governance information: what academies and further education colleges must or should publish online	
<i>Articles of association</i>	•	•	•	Governance information: what academies and further education colleges must or should publish online	
<i>Funding agreement and any supplemental funding agreement</i>	•	•	•	Governance information: what academies and further education colleges must or should publish online	
<i>Up-to-date details of governance arrangements</i>	•	•	•	Governance information: what academies and further education colleges must or should publish online	
<i>The names of trust members and academy trustees</i>	•	•	•	Governance information: what academies and further education colleges must or should publish online	
<i>The structure and remit of the members, board of trustees, its committees and local governing bodies (the trust's scheme of delegation), and the full names of the chair of each**</i>	•	•	•	Academy Trust Handbook 2025 (paragraph 1.49)	
<p><i>Register of business and financial interests for members, trustees, local governors and the accounting officer, including a nil return where appropriate.**</i></p> <p><i>The register must include their:</i></p> <ul style="list-style-type: none"> • <i>Full name, date of appointment, term of office, date they stepped down (where applicable) and who appointed them</i> • <i>Relevant business and financial interests, including governance roles in other educational institutions</i> • <i>For each interest, the name and nature of the business, the nature of the interest and the date the interest began</i> 	•	•	•	Academy Trust Handbook 2025 (paragraphs 1.45 to 1.49)	

GOVERNANCE INFORMATION*	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
<i>Attendance record at governing board and committee meetings (for trustees) and local governing body meetings (for local governors) over the last academic year**</i>	•	•	•	Academy Trust Handbook 2025 (paragraph 1.49)	

* This information must be published by the trust, so if you're in a single academy trust you'd publish it. If you're in a MAT you should check with your trust

** This must be published in a readily accessible form. For example, it should be on a webpage, without the need to download or open a separate document

Note: 16 to 19 academies [must also publish:](#)

Their submitted annual accountability statement (part 2) within 3 months of the start of the academic year (by 1 December)

Regular reviews of how well the education or training provided by the college meets local needs (particularly in relation to employment)

A statement in their annual report on the development of governors and governance professionals

16 to 19 academies should also publish a summary of the outcomes of their external governance review and the associated action plan (at least every 3 years, with updates following the annual governance self-assessment)

The DfE encourages all trusts to publish governing board diversity data, but this is not a statutory requirement. Read more guidance in our article on [publishing information about the governing board](#)

FINANCIAL INFORMATION*	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
<i>Audited annual report and accounts (at least 2 years' worth of accounts should remain on the trust website)**</i>	•	•	•	Annual reports and accounts: what academies and further education colleges must or should publish online and the Academies Accounts Direction	
<i>Notice to improve (previously financial notice to improve) (if issued with one)***</i>	•	•	•	Academy Trust Handbook 2025 (paragraph 6.20)	
<i>The amount paid by the trust for someone's work who has an off-payroll arrangement, where the payment exceeds £100,000</i>	•	•	•	Academy Trust Handbook 2025 (paragraph 2.29)	
<i>Number of employees (and payees with off-payroll arrangements) whose annual salary and benefits exceeded £100k, in £10k bandings, for the previous year ended 31 August</i>	•	•	•	Academy Trust Handbook 2025 (paragraph 2.29)	

* This information must be published by the trust, so if you're in a single academy trust you'd publish it. If you're in a MAT you should check with your trust

** Constituent academies within a MAT should include a prominent link on their website to the accounts published on the trust's website

*** This must be published within 14 days of being issued and you can take this down when it's lifted

Monitoring arrangements

Academy websites will be updated by the Academy. The Trust will perform termly checks on Academy and the Trust websites for compliance against the published checklist.

The Trustee Board and the Local Governing Body will monitor compliance against the published checklist.

Annually the checklist will be approved by the KLT Executive Leadership Team.